

Medical Records

How Do I Request My Medical Records from Inspira?

An Authorization to Disclose Protected Health Information Form from an Inspira Facility must be completed and submitted to the Health Information Management Department (Medical Records). A handwritten detailed request from the patient will also be accepted in lieu of the Form.

Once you have completed the authorization:

- Mail your request and completed authorization form (Authorization to Disclose Protected Health Information Form) to the attention of the Health Information Management Department at any of the following addresses:

Inspira Medical Center – Elmer
501 West Front Street, Elmer, NJ 08318

Inspira Medical Center - Vineland
1505 W. Sherman Ave., Vineland, NJ 08360

Inspira Medical Center – Woodbury
509 N. Broad Street, Woodbury, NJ 08096

Inspira Health Center - Bridgeton
333 Irving Ave., Bridgeton, NJ 08302

- Fax your request and authorization to one of the following:

Inspira Medical Center – Vineland
(856) 641-7640

Inspira Medical Center- Woodbury
(856) 251-0997

- In-person requests: Present your request, authorization form and government issued photo identification to the Health Information Management Department (Medical Records) at one of the above listed addresses.

Hours of operation: Monday through Friday, between 8:00 am and 4:30 pm (excluding holidays).

Questions?

For further information or questions regarding medical record requests, please contact the Health Information Management Department to assist you.

Inspira Medical Center – Vineland HIM
(856) 641-7581

Inspira Medical Center – Woodbury HIM
(856) 845-0100 Ext. 42497

For questions regarding the status of a previous request, please contact MRO, the copy service at 888-252-4146, option 1. Email: RequestInformation@mrocorp.com A fee may be applied for personal copies of your medical record.