

Inspira Health

Homelessness Prevention Initiative (HPI)

Request for Proposals

Award amount: \$50,000.00

Notice of Funding Availability: Monday May 6, 2024

Deadline for receipt of proposals: Monday June 3, 2024 - no later than 4:00 PM EST via email to allainm@ihn.org

Award announcement: Monday June 17, 2024

Anticipated contract start date: Monday July 1, 2024

Award Disbursement: 2 installments

Program Timeline: July 1, 2024 – June 30, 2025

Application Link: [Request for Proposals \(RFP\) | Inspira Health \(inspirahealthnetwork.org\)](#)

Overview:

For years Inspira Health partnered with The M25 Initiative to address chronic homelessness in Cumberland County through the Housing First Collaborative. In 2023, The M25 Initiative announced that their organization would be sunsetting. Inspira Health is seeking proposals for a one-time Homelessness Prevention Initiative (HPI) grant award in the amount of \$50,000.00 to continue the important work of addressing chronic homelessness in Cumberland County.

Faith-Based Organizations (e.g. Churches) and 501c3 organizations that provide transitional or permanent housing and supportive services in Cumberland County, NJ are eligible to apply for this grant award.

Grant:

Inspira Health's Homelessness Prevention Initiative (HPI) grant was created to support efforts in Cumberland County that address and prevent chronic homelessness by assisting individuals in need with finding immediate housing. These individuals will be provided with diversified supportive services needed to obtain or retain housing. Funding should be utilized to assist individuals to cope with and address the issues that lead to them becoming unhoused, and connected with services that will help prevent future homelessness.

The objectives of this initiative are as follows:

1. Support Housing First programs for chronically homeless individuals in Cumberland County. Chronically homeless individuals will take priority when identifying persons in need of assistance.
2. Support transitional housing programs in Cumberland County which includes but is not limited to; individuals and families who are being evicted and do not have the means to provide a down payment on a new residence, individuals or families who do not have

the means to pay for furniture or who require move in support, or victims of violent crime in need of secure housing.

3. Utilize a collective impact approach with the housing first philosophy and progressive engagement. Progressive Engagement is a nationally recognized best practice in addressing the needs of Rapid Rehousing participants, which provides customized levels of assistance to households and preserves the most extensive interventions for households with the most severe barriers to housing success. Participants' needs are to be met with the appropriate level of services, starting with the least intensive service, and increasing the service level as needed.

Funding timeline: Grant awards will be provided in 2 installments throughout the project year which runs from July 1, 2024 – June 30, 2025.

Application:

Name of Your Organization/Program:

Contact Person:

Contact Telephone:

Contact Email:

Proposed Program Title:

Amount of Funding Requested:

Estimated Start and End Date of Funded Activities:

Please answer the following questions in detail:

1. Describe your organization's relevant experience and current services related to homelessness in Cumberland County. **(5 points)**
2. Outline target populations, eligibility (income, etc.), supportive services plan (including funding sources), collaborative evaluation, and collaborative party responsibilities (in a signed Memorandum of Understanding or letter of intent among parties). **(15 points)**
3. Describe how the project will identify the targeted population of chronically homeless households who are frequent users of at least one public system, describe their plans for outreach and engagement, demonstrate strong experience in working with the targeted populations, and describe plans for data tracking and collection to show the success of the project in increasing housing stability and reducing high usage of public systems. **(10 points)**
4. If focusing on individuals and families at risk of becoming homeless, applicants must outline how they identify and prioritize assistance to provide supportive services to prevent homelessness. **(10 points)**

5. Describe any best practices or research that your programs are based on. IE. Housing First, Progressive Engagement, etc. **(15 points)**
6. Describe how the project will coordinate supportive services with other resources in the community to maximize the amount of assistance provided to the project's participants. **(15 points)**
7. Please provide a detailed budget outlining the plan for awarded funds. **(15 points)**
8. Include a timeline showing the project's milestones: outreach, case management, lease-up, delivery of supportive services, etc. **(15 points)**

Request for Proposal Review Process: Inspira will involve various departments internally to establish a multi-disciplinary review team. Proposal scoring will be blinded as to the organization who has submitted.

Funding Distribution Process:

Funding for this grant award will be distributed in two installments. Documentation of expenditure of all funds from first payment installment must be submitted as a pdf attachment to Inspira's Director of Community, Megan Allain allainm@ihn.org prior to second payment installment being released.

Documentation of expenditure of all funds from second payment installment must be submitted as a pdf attachment to Inspira Community Impact Director, Megan Allain allainm@ihn.org within 15 days of the end of project period (Monday June 30, 2025).

Second Payment Installment Expenditure Report – due on Tuesday July 15, 2025.

Reporting: A report template will be provided to the grant award recipient to capture program outcomes. Program activities including the number of individuals served, number of referrals to support services scheduled, and program challenges and successes will be included in a mid-year report and final report.

HPI Mid-year Report – due on Wednesday January 15, 2025 sent via email as a pdf attachment to Inspira Community Impact Director, Megan Allain allainm@ihn.org

HPI Final Report – due on Friday August 15, 2025 sent via email as a pdf attachment to Inspira Community Impact Director, Megan Allain allainm@ihn.org

Questions: Please reach out to Inspira Community Impact Director Megan Allain with any questions regarding this RFP at allainm@ihn.org.

Inspira Health Homelessness Prevention Initiative (HPI) Budget Proposal

GRANT YEAR	
ORGANIZATION NAME	
ORGANIZATION ADDRESS	
ORGANIZATION POINT OF CONTACT (Name; Title; Email; Phone Number)	

CATEGORY	NOTES	COSTS
Staffing Costs	Must indicate # of staff; position title; staff name(s); # of hours on grant.	
Salary		\$ -
Fringe		\$ -
TOTAL STAFFING COSTS		\$ -

Program Expenses	Must indicate # of individuals being assisted with the following services x cost per service.	
Utilities Assistance		\$ -
Rental Assistance		\$ -
Mortgage Assistance		\$ -
Administrative Costs		\$ -
Other		\$ -
TOTAL PROGRAM EXPENSES		\$ -

Budget Total		
Total Costs		\$ -

Inspira Health Homelessness Prevention Initiative (HPI) Program Timeline

Detail Major Activities and anticipated Milestones, as well as Deliverables by which you may invoice Inspira (for example: # of individuals housed; # of individuals assisted financially to remain housed; rental assistance distributed; utilities assistance distributed; # of individuals connected with support services, etc.)

Additionally, please indicate within the timeline any anticipated changes in funding or programming that may impact the use of these funds.

Month	Major Activities	Milestones	Anticipated deliverables (Amount each, \$___)
July 2024			
August 2024			
September 2024			

October 2024			
November 2024			
December 2024			
January 2025			
February 2025			
March 2025			

April 2025			
May 2025			
June 2025			

***HPI Mid-year Report** – due on Wednesday January 15, 2025 sent via email as a pdf attachment to Inspira Community Impact Director, Megan Allain allainm@ihn.org

***HPI Final Report** – due on Friday August 15, 2025 sent via email as a pdf attachment to Inspira Community Impact Director, Megan Allain allainm@ihn.org

***Initial Payment Installment Expenditure Report** -

Documentation of expenditure of all funds from first payment installment must be submitted as a pdf attachment to Inspira Community Impact Director, Megan Allain allainm@ihn.org prior to second payment installment being released.

***Second Payment Installment Expenditure Report** – due on Tuesday July 15, 2025.

***Program funding period ends June 30, 2024**